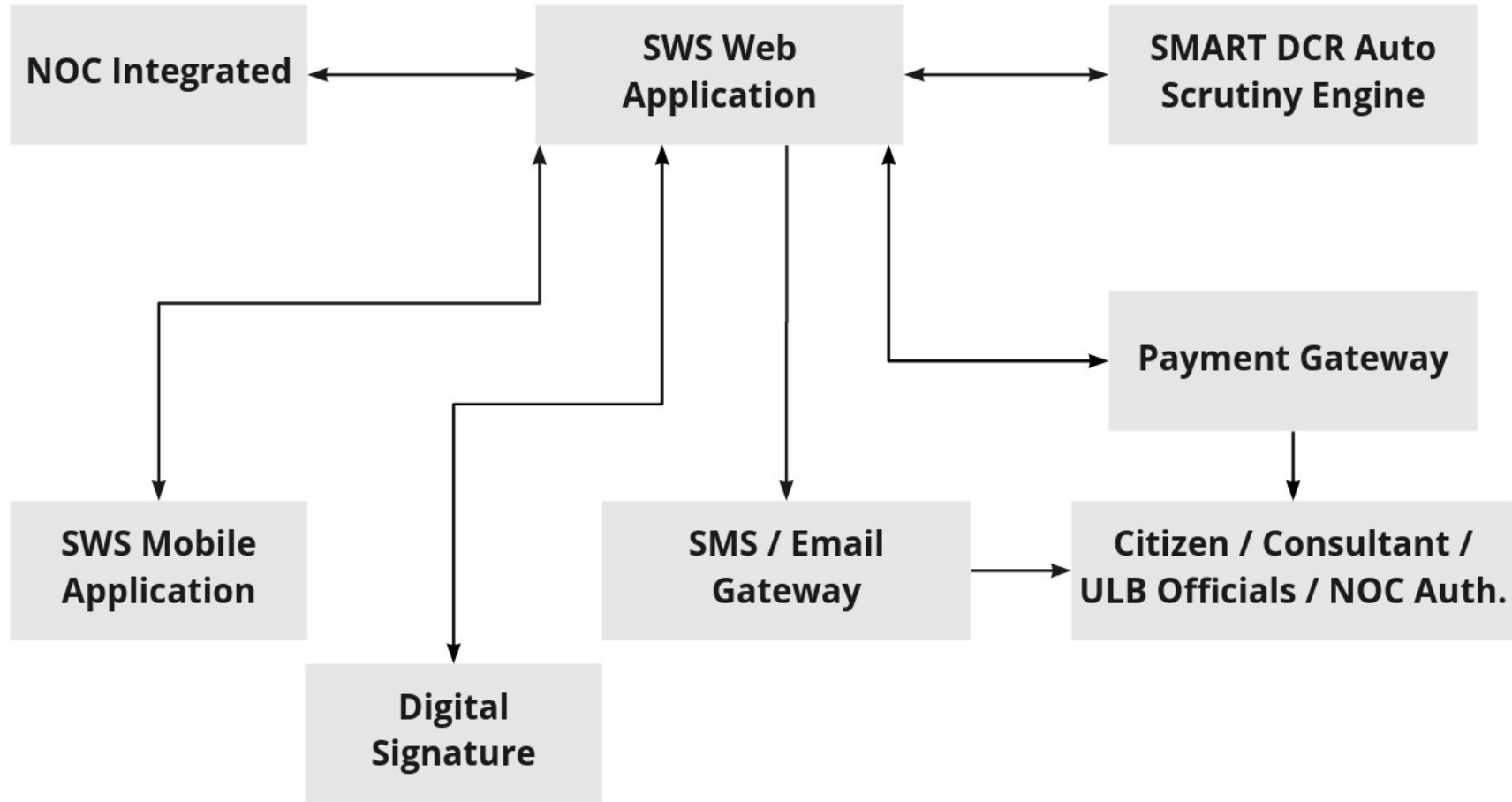




**Department of Urban Development and Municipal Affairs,  
Government of West Bengal**

# Overview



# Citizen Services

1. **Citizen registration**
2. **Provision to Initiate an application**
3. **Provision of Application Tracking** after login and without login.
4. **Online submission of application for Building Construction Permit Sanction, Temporary Water connection approval, or a combination thereof**
5. **Provision for Building Permit Renewal and Revalidation**
6. **Provision for Alteration and Extension of Building**
7. **E-intimation of commencement of construction**
8. **E-intimation of plinth level construction**

# Citizen Services cont.

9. Online common completion request form cum **occupancy certificate application** (Full / Partial / Block) with online payment
10. Online Submission of Application for **Permanent Water Connection & Sewer and/or Drain Connection**
11. Online issuance of digitally signed **Building Permit** (Approval /Refusal), **Certificate for Construction upto Plinth Level** (Approval / Refusal), **Occupancy Certificate** (Full / Partial / Blockwise), **Permanent Water Connection & Sewer and/or Drain Connection**. Online issuance of applicable **NOC**
12. Online issuance of Stacking Permit (Link to the edistrict Portal)
13. Intimation of finalised fees for **online payment** (SMS and Email)
14. Intimation of **Application Status** (SMS and Email)
15. 3<sup>rd</sup> Party Verification

# Citizen Application Flow Process

No Login

Check Application Status

Summary Application Status

Citizen Login

Create Application

Save Application

Engage Consultant

Send to Consultant

Detail Application Status

Online Payment

miro



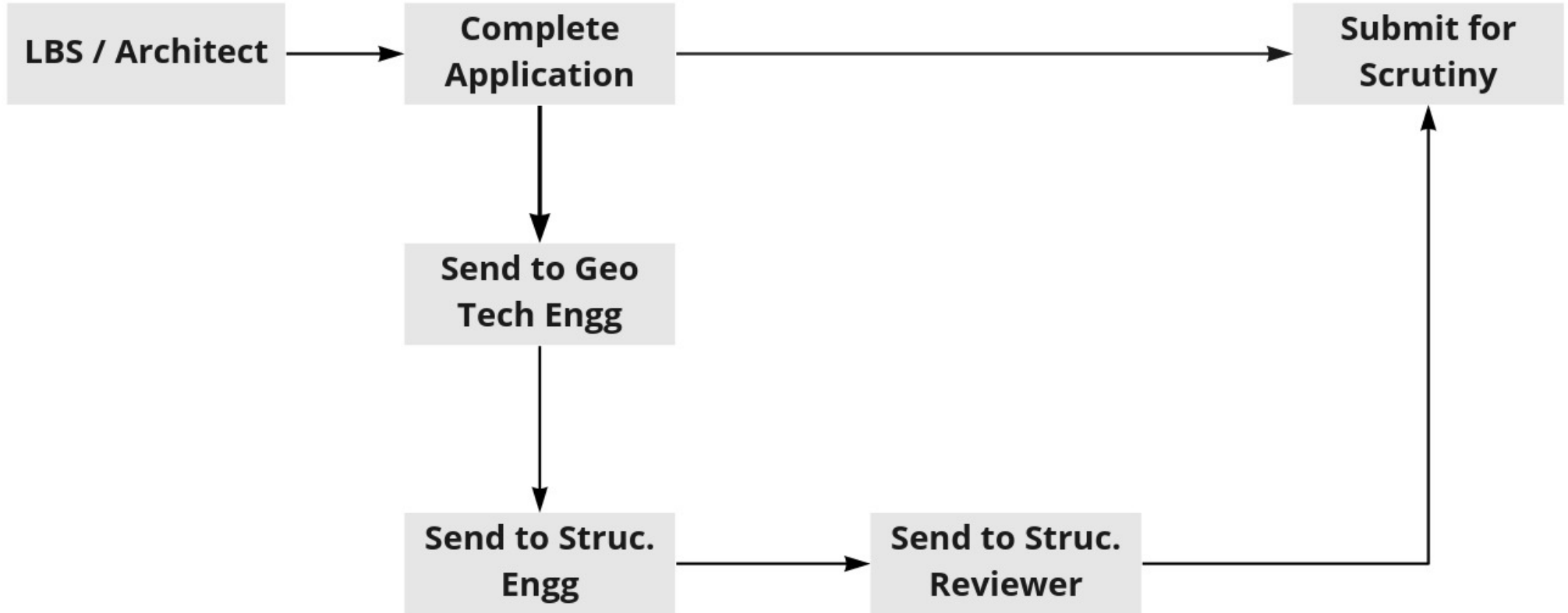
WEBEL TECHNOLOGY LIMITED

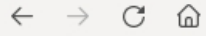


Vinzas Solutions  
Unlimited Engineering Solutions



# Consultant Application Flow Process





https://bbpsudma.wb.gov.in/



Gmail Images



Google Search

I'm Feeling Lucky

Google offered in: हिन्दी বাংলা తెలుగు గుజరాती ୟକ୍ଷరాణి മലയാളം ਪੰਜਾਬੀ

**WTL**

WEBEL TECHNOLOGY LIMITED



Vinzas Solutions  
Unlimited Engineering Solutions



# Citizen Registration

Municipal Affairs, Government of West Bengal to utilize the benefits of Information Technology to have a Single Window System (SWS) for various processes involved in issuance of construction permits as per State Business Reform Action Plan (SBRAP) & District Business Reform Action Plan (DBRAP) 2020-21 recommendation and compliance under Ease-of-Doing-Business (EODB) in order to improve the Accountability, Transparency & Effectiveness in Government administration. [Read More](#)

## LATEST UPDATES

9. Now onwards, download facility of "Certified copy - scroll 1 of ROR and Plot information" with [Read More](#)  
Posted On : 08/April/2021

0. Now onwards, download facility of "Certified copy of ROR and Plot information" with [Read More](#)  
Posted On : 01/June/2021



Useful Links



## ULB Login

### Username

### Password



Login Now

[Forgot Password](#)

### New Registration

Consultant

Citizen  
Registration

Citizen

Android App For Site Inspection



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Unlimited Engineering Solutions





# Citizen Registration Form

Citizen Details			
Salutation	<input type="text" value="Mr."/> ▾	Full Name*	<input type="text" value="Avinash Kumar"/>
User Name( User Name can have Alphabet, Numbers, _ and - Only)*	<input type="text" value="avi"/>	Password*	<input type="password" value="....."/>
Confirm Password*	<input type="password" value="....."/>	Date of Birth*	<input type="text" value="12 / 10 / 1986"/> ✕
Age	<input type="text" value="34 years"/>	Mobile Number*	<input type="text" value="9031170430"/>
Email ID*	<input type="text" value="adarsh@tetrain10.com"/>	ULB Name ( If Applicant residing in an ULB area within West Bengal)	<input type="text" value="Select ULB Name"/> ▾
District	<input type="text" value="Select District Name"/> ▾	Address*	<input type="text" value="New Delhi"/> ↕
State	<input type="text"/>	Country	<input type="text"/>
Post Office	<input type="text" value="New Delhi"/>	PIN *	<input type="text" value="741122"/>
Police Station	<input type="text" value="New Delhi"/>	Aadhaar Number	<input type="text" value="678453456786"/>
PAN *	<input type="text" value="GDHEKEJ567"/>	PAN Document (Please upload only JPEG,JPG,PNG or PDF formats of 500KB or less) *	<input type="button" value="Browse..."/> KZQXI_PB_HS..._29592.pdf
Photo ID Type	<input type="text" value="Aadhaar"/> ▾	Photo ID No	<input type="text"/>
Photo ID Document (Please upload only JPEG,JPG,PNG or PDF formats of 500KB or less)	<input type="button" value="Browse..."/> oRWhl_P...558.pdf		
Captcha *	<input type="text" value="Db6XvC"/> 	<input type="button" value="Submit"/>	

# Citizen Registration - Acknowledgement

## Citizen Registration - Acknowledgement

---



We thank you for using WB SWS OBPAS Portal. Your request is successfully Registered with User name **avi** Password [REDACTED]. User name and Password has been sent to you by SMS. For security reasons you would be prompted to change your password on first time login.

Kindly Click on login Button to continue further

LOGIN

# Citizen Login

## Welcome to Single Window System for Online Building Plan Approval

The Online Building Plan Approval System (OBPAS) has been envisaged by the Department of Urban Development & Municipal Affairs, Government of West Bengal to utilize the benefits of Information Technology to have a Single Window System (SWS) for various processes involved in issuance of construction permits as per State Business Reform Action Plan (SBRAP) & District Business Reform Action Plan (DBRAP) 2020-21 recommendation and compliance under Ease-of-Doing-Business (EODB) in order to improve the Accountability, Transparency & Effectiveness in Government administration. [Read More](#)

### LATEST UPDATES

Posted On : 12/May/2021

3. Grant of Ad-hoc Bonus

[Read More](#)

Posted On : 12/May/2021

4. Grant of interest free festival advance

[Read More](#)

Posted On : 12/May/2021



Click on Button for Citizen Login Box

Citizen

Consultant

ULB User

Power Department

### Citizen Login

#### Username

#### Password



Login Now

[Forgot Password](#)

#### New Registration

Consultant

Citizen

# Citizen Post Login

The screenshot shows the OBPAS dashboard for a citizen user named Monoj. The dashboard is divided into four main sections: Building Plan, Plinth Level, Occupancy Certificate, and Water, Sewer and/or Drain Connection. Each section contains links to application forms and lists of files. A legend at the top right indicates the status of applications: Total Applications in the system (dark green), In process (light green), and Pending with me (red).

**Online Building Plan Approval System (OBPAS)**  
Department of Urban Development & Municipal Affairs, Govt. of West Bengal

**e-Grihanaksha**  
Online Building Plan Approval System

HOME DASHBOARD ▾ E-SERVICES ▾ HELP ▾

WELCOME: MONOJ (CITIZEN) PROFILE LOGOUT

■ Total Applications in the system ■ In process ■ Pending with me

Category	Total Applications in the system	In process	Pending with me
BUILDING PLAN	1	1	0
PLINTH LEVEL	0	0	0
OCCUPANCY CERTIFICATE	0	0	0
WATER, SEWER AND/OR DRAIN CONNECTION	0	0	0

**BUILDING PLAN**  
COMMON APPLICATION FORM [PDF] LIST OF FILES FOR BUILDING PERMIT [≡]

**PLINTH LEVEL**  
PLINTH LEVEL NOTIFICATION [PDF] LIST OF FILES FOR PLINTH LEVEL [≡]

**OCCUPANCY CERTIFICATE**  
COMMON APPLICATION FORM [≡] LIST OF FILES OF OC [≡]

**WATER, SEWER AND/OR DRAIN CONNECTION**  
COMMON APPLICATION FORM [PDF] LIST OF FILES [≡]

# Citizen – Select Service

## BUILDING PLAN CAF INITIATION

CAF Initiation	
Please select one of the following combination *	
Building Plan	<input type="radio"/>
Site Plan + Building Plan	<input type="radio"/>
Building Plan + Temporary Water Connection **	<input type="radio"/>
Site Plan + Building Plan + Temporary Water Connection **	<input type="radio"/>
Building Plan for Alteration	<input type="radio"/>
Building Plan for Addition	<input type="radio"/>
Building Plan Revalidation	<input type="radio"/>
Building Plan Renewal	<input type="radio"/>

\*\* Subject to water availability & decision of ULB Authority

Next →



# Citizen – Building Plan Initiation

## BUILDING PLAN CAF INITIATION

Applicant Details			
Applicant Type *	<input type="text" value="Select Applicant Type"/>	Applicant Sub Type * (In case of Applicant Type is "Authorised by Registered Power of Attorney")	<input type="text" value="Select Sub-Type"/>
Salutation *	<input type="text"/>	Name *	<input type="text" value="Monojit Chatterjee"/>
Mobile Number *	<input type="text" value="7550874380"/>	Email ID *	<input type="text" value="monojttetddra@gmail.com"/>
Address	<input type="text" value="ABCD, CF-13, UD"/>	Post Office	<input type="text" value="HAYTR"/>
PIN	<input type="text" value="795123"/>	Police Station	<input type="text" value="PATAR"/>
Aadhar Number	<input type="text" value="123698748563"/>	Photo ID Type	<input type="text" value="EPIC"/>
Photo ID No	<input type="text" value="AERTC344R"/>	Photo ID Document	<a href="#">View Document</a>
PAN *	<input type="text" value="WBDFC8765T"/>	PAN Document *	<a href="#">View Document</a>

[← Previous](#)[Next →](#)

# Citizen Payment

- Citizen Receives the **Payment Intimation** on SMS and Email once the File is **approved** by the Committee
- Citizen makes the **Payment online** through the Payment Gateway.
- The **demand note** with the breakup is visible to the citizen after login
- **Receipt** is generated after making the payment.