

User Manual
on
Issuance of Trade
License (Certificate of
Enlistment) in
Municipal Areas
for
State-wise Rollout
of
e-District MMP
in
West Bengal



**User Manual
On**

**Issuance of Trade License
(Certificate of Enlistment) in
Municipal Areas**

For

**State-wise Roll Out
of
e-District MMP
in
West Bengal**

Prepared By:
TCS Ltd., Kolkata



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Introduction

1.1 Application Overview

e-District is the project that aims at electronic delivery of identified high volume citizen centric services, at district and sub district level by utilizing the four pillars of infrastructure namely, SDCs, SWANs, SSDGs and Kiosks, optimally to deliver public services electronically to citizens at their door steps.

e-District has been envisaged by Government of West Bengal as automation of workflow and internal processes of District Administration for providing services to the citizens. This project is of paramount importance to the State as it would help in moving towards electronic workflow system for the district administration and help in providing efficient individual department services through Citizen Portal and Kiosk Centres, which would be the primary front end channels as envisaged in the project.

1.2 Functional Scope of the System

The system is intended for electronification of the Issuance of Trade License (Certificate of Enlistment) in Municipal Areas.

Scope of the system mainly includes application submission, Approval, License Generation and Report Generation Process. The System also allows the status inquiry for the application Submitted and maintaining of an Electronic Register.

System will be accessed at following places for Issuance of Trade License (Certificate of Enlistment) in Municipal Areas.

- Kiosks
- Citizen Portal
- Department

1.3 Document Usage Description

This User Manual describes the step-wise process for **Issuance of Trade License (Certificate of Enlistment) in Municipal Areas** in West Bengal e-District Application. It explains how the citizen can apply the application form.

1.4 Related Documents

Software Requirement Specifications

1.5 Customer Support

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1.6 Acronyms and Abbreviations

CAF	Combined Application Form
AIN	Application Identification Number
ADM(G)	Additional District Magistrate
ALC	Assistant Labour Commissioner

AR	Additional Registrar
ASO	Assistant Statistical Officer
BCW	Backward Class Welfare
BCWI	Backward Class Welfare Inspector
BDO	Block Development Officer
BI	Block Inspector
CEO	Chief Executive Officer
DA	Dealing Agent
DTO	District Level Treasury Officer
DM	District Magistrate
E-District	Electronic District
EO	Enquiry Officer
ETaal	Electronic Transaction Aggregation & Analysis Layer
LWFC	Labour Welfare Facilitation Centre
MED	Municipal Engineering Directorate
MMP	Mission Mode Project
MSDG	Mobile Services Delivery Gateway
RLO	Regional Labour Offices
SDC	State Data Centre
SDO	Sub-Divisional Officer
SMS	Short Messaging Service
SRS	Software Requirement Specifications
SSDG	State e-Governance Services Delivery Gateway
SWAN	State Wide Area Network
UAIN	Unique Application Identification Number
ULB	Urban Local Bodies
WEBEL	West Bengal Electronic Industry Development Corporation Limited

WB e-District application notifies the applicant about the status of the application via SMS and email. Similarly the approver gets notification from the system for the pending applications.

2 Issuance of Trade License (Certificate of Enlistment) in Municipal Areas

2.1 Login to the Application

In order to log in to the West Bengal e-District Application, the user should open an internet browser, type the URL (<https://edistrict.wb.gov.in/PACE/login.do>) in the address bar and press Enter. West Bengal e-District Application login page appears as below:

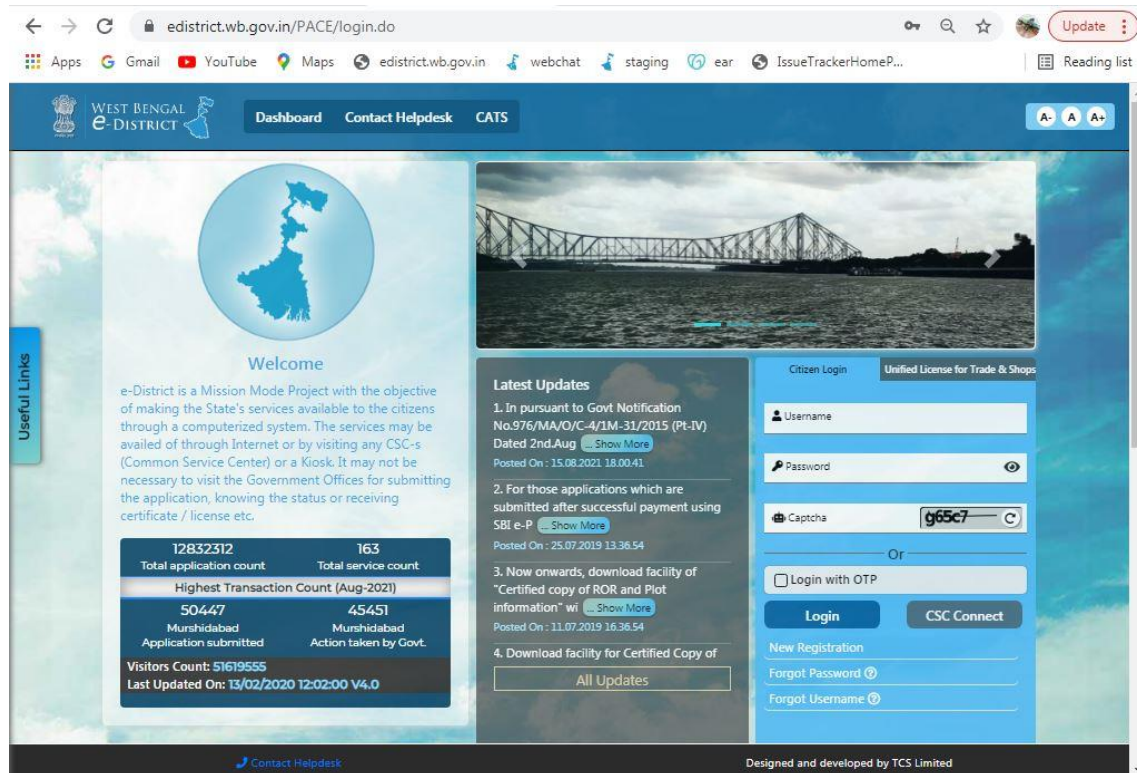


Figure 1: West Bengal e-District Login Page

The login page contains a 'Welcome' message for the users of West Bengal e-District application. Login option is for Citizen or Kiosk User. The user should select the tab 'Citizen Login' and proceed.

The user can enter User Name and Password and type the Captcha as it appears in the screen. Press **Login** to enter the home page of the application.

If the applicant is registering into the system for the first time, he/ she will have to click on **New Registration**. If the applicant has forgotten the Password or Username, then click on **Forgot Password** or **Forgot Username** as the case may be.

2.2 Home Page

After login to West Bengal e-District, the Home page appears. It shows the comprehensive list of services under Department column. The Issuance of Trade License (Certificate of Enlistment) in Municipal Areas is a service under the UD&MA Category as shown below:

The screenshot displays the West Bengal e-District Home Page. The page features a navigation bar with options like 'Track Application', 'e-Commencement', 'Draft Application', 'Notice & Reports', 'e-Notice', 'A/C Stmt', 'Grievance Solution', and 'Payment Pending'. The main content area is divided into several sections:

- District (38 Services):** Certificates (10), Licenses (22), Grievance Redressal / RTI (2), Others (4).
- Development Authority (26 Services):** NKDA (20), KMDA (3), ADDA (1), SJDA (2).
- Development Corporation (14 Services):** WBEIDC (3), WBSIDC (5), WBIDC (3), WBIIDC (3).
- Department (126 Services):** UD&MA (17), Land & Land Reforms (2), Registration & Stamp Revenue (1), Registration of Societies (6), Labour (10), Social Welfare Schemes (1), Power (28), Tourism (3), Co Operation (40), HOUSING (6), Fire & Emergency Services (8), Health (4).

A search bar for 'UD&MA' is open, showing a list of services including 'Approval of Site Plan in Municipal Areas', 'Auto Renewal of Trade License in Municipal Areas', 'Cancellation of Trade License under Municipal Affairs', 'Cloth Seller Registration', 'Conversion of Provisional to Permanent Trade License in Municipal Areas', 'Entry Records of Trade License', 'Issuance of Certificate for Completion upto Plinth Level for Building in Municipal Areas', 'Issuance of Occupancy Certificate for Buildings in Municipal Areas Other than Industrial Buildings', 'Issuance of Occupancy Certificate of Industrial Building in Municipal Areas', 'Issuance of Trade License (Certificate of Enlistment) in Municipal Areas', 'Online Sanction of Water Connection for Industrial Building in Municipal Areas', and 'Permission for Commencement of Building Construction in Municipal Areas'.

Figure 2: Home Page

2.3 Instruction and Requirements of Issuance of Trade License (Certificate of Enlistment) in Municipal Areas

To apply for Issuance of Trade License (Certificate of Enlistment) in Municipal Areas, the user needs to select the correct option under services provided and user is directed to the Home screen which contains basic instructions for the user as shown below:

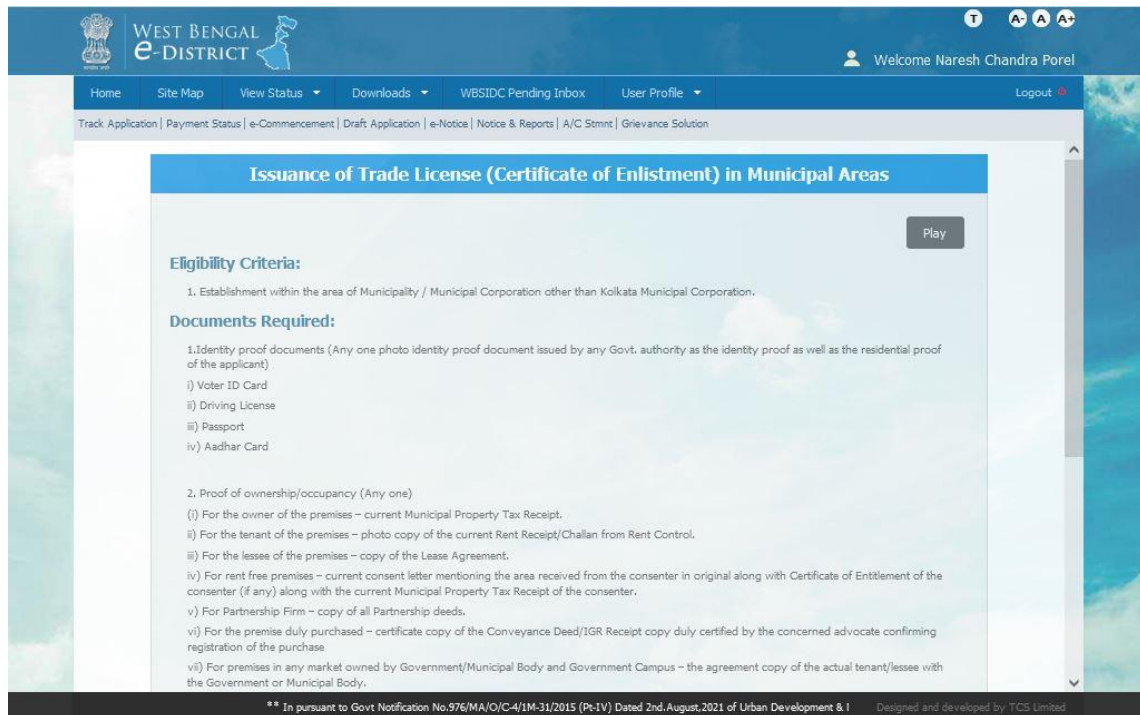


Figure 3: Instruction and Requirements of Issuance of Trade License (Certificate of Enlistment) in Municipal Areas

To proceed with the application the user needs to click on Apply button. The following screen appears.

The screenshot displays the West Bengal e-District portal interface. At the top, the logo and name 'WEST BENGAL e-DISTRICT' are visible, along with a user profile 'Welcome Naresh Chandra Porel'. A navigation menu includes 'Home', 'Site Map', 'View Status', 'Downloads', 'WBSIDC Pending Inbox', 'User Profile', and 'Logout'. Below the menu, a breadcrumb trail shows 'Track Application | Payment Status | e-Commencement | Draft Application | e-Notice | Notice & Reports | A/C Stmt | Grievance Solution'. The main content area lists required documents for trade license applications:

- i) For the owner of the premises – current Municipal Property Tax Receipt.
- ii) For the tenant of the premises – photo copy of the current Rent Receipt/Challan from Rent Control.
- iii) For the lessee of the premises – copy of the Lease Agreement.
- iv) For rent free premises – current consent letter mentioning the area received from the consentor in original along with Certificate of Entitlement of the consentor (if any) along with the current Municipal Property Tax Receipt of the consentor.
- v) For Partnership Firm – copy of all Partnership deeds.
- vi) For the premise duly purchased – certificate copy of the Conveyance Deed/IGR Receipt copy duly certified by the concerned advocate confirming registration of the purchase.
- vii) For premises in any market owned by Government/Municipal Body and Government Campus – the agreement copy of the actual tenant/lessee with the Government or Municipal Body.
- viii) For premises in the Co-operative Housing Society – consent letter in original from the Secretary of the Co-operative Society/appropriate authority.
- ix) For premises in the Govt. Housing Estate – No Objection Certificate from the Competent Authority.)

Below the list, a 'Note' section contains two points:

1. For trades where statutory certificates, licenses, permissions, permits are required to be obtained by traders, production of such certificates, licence, permissions, permits are not required prior to and/or at the time of issuance/renewal of Certificates.
2. However, such enlistment or renewal thereof shall not absolve such person from any liability to take out any license under any other law like Fire license/Fire No Objection Certificate/Pollution Control Board Certificate/Clinical or Health Certificates/Excise (liquor) Deptt./RBI/SEBI/Customs/Police /Import Export etc., and alike for the time being in force.

The 'Fee Details' section states: 'Trade specific fees can be found in the GUIDELINES link, present below.' It provides two links: [Guideline for Municipal Corporation](#) and [Guideline for Municipalities](#).

A disclaimer at the bottom reads: 'N.B. I hereby authorise the approving authority of the applied service to view my Aadhaar and other personal information as provided during submission of application.'

At the bottom of the page, there are 'Print' and 'Apply' buttons. A footer note states: '** In pursuant to Govt Notification No.976/MA/O/C-4/1M-31/2015 (Pt-1V) Dated 2nd August,2021 of Urban Development & Municipal Affairs D. Designed and developed by TCS Limited

Figure 4: Applicants Applying for Issuance of Trade License (Certificate of Enlistment) in Municipal Areas

Upon clicking the 'Apply' Button the following screen appears:

2.4 Applicant's Basic Information

Applicant's Basic Information details like Full Name, Date of Birth or Inception, Age, Gender, Date of Application, Mobile No. and E-mail ID details are captured here.

The screenshot displays the 'Applicant's Basic Information' section of the application form. The form is titled 'Application for Issuance of Trade License (Certificate of Enlistment) in Municipal Areas'. The applicant's details are as follows:

Applicant's Basic Information			
Salutation*	Mr.	First Name*	Naresh
Middle Name	Middle Name	Last Name	Porel
Date of Birth*	21/09/1991	Age*	30
Gender*	Male	Date of Application*	30/09/2021 15:11:19
Mobile No*	9679952004	E-mail	E-mail
Aadhaar Card No	Aadhaar Card No		

Below this section is the 'Address of business or establishment or trade' section, which includes dropdown menus for Country (India), State (West Bengal), District (Purba Bardhaman), Sub-division (Burdwan Sadar(North)), Rural or Urban (Urban), Block/Municipality/Municipal Corporation Name (Burdwan), Borough (Please Select), and Ward (Ward - 8). It also includes dropdown menus for Gram Panchayat (Please Select) and Borough (Please Select).

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Figure 5: Applicant's Basic Information

2.5 Address of business or establishment or trade

The screenshot displays the 'Address of business or establishment or trade' section of the application form. The form is titled 'Application for Issuance of Trade License (Certificate of Enlistment) in Municipal Areas'. The applicant's details are as follows:

Address of business or establishment or trade			
Country*	India	State*	West Bengal
District*	Purba Bardhaman	Sub-division*	Burdwan Sadar(North)
Rural or Urban*	Urban	Block/Municipality/Municipal Corporation*	Municipality
Block/Municipality/Municipal Corporation Name*	Burdwan	Borough*	Please Select
Ward*	Ward - 8	Gram Panchayat*	Please Select
Police Station	Burdwan	Post Office	Post Office
Address Line 1*	28, Station Road	Address Line 2	Address Line 2
Pin Code*	712401	Holding No*	13

At the bottom of the form, there are three buttons: 'Reset', 'Cancel', and 'Save & Next'.

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Figure 6: Address of business or establishment or trade

The complete address for trade or business etc. details is to be captured here.

- **Cancel**

The applicant will have to press this button in order to cancel the application.

- **Save and Next:**

The applicant has to click this button to save the data entered and move to the next page.

2.6 Communication Address of the Applicant

WEST BENGAL e-DISTRICT

Welcome Naresh Chandra Porel

Home Site Map View Status Downloads WBSIDC Pending Inbox User Profile Logout

Track Application | Payment Status | e-Commencement | Draft Application | e-Notice | Notice & Reports | A/C Stmtnt | Grievance Solution

Application for Issuance of Trade License (Certificate of Enlistment) in Municipal Areas

Communication Address of Applicant Same as previous address

Country * : India State * : West Bengal

District * : Purba Bardhaman Sub Division * : Burdwan Sadar(North)

Rural or Urban * : Urban Block or Municipality or Corporation * : Municipality

Block or Municipality or Corporation Name * : Burdwan Village or Ward Name : (245) Ward - 8

Police station : Burdwan Post Office : Post Office

Address Line 1 * : 28, Station Road Address Line 2 : Address Line 2

PIN Code * : 712401

Details of Business

Name of Firm or Company * : Porel Eating House Category * : Restaurants or Eating Houses or Sells

Expected Date of Commencement of Business * : 30/09/2021 Rent or Annual Valuation of the Business Site (Rs) : 12000

Annual Fee * : 000 Nature of Trade or Profession or Calling * : SWEETMEAT SELLER/SUPPLIER

** In pursuant to Govt Notification No.976/MA/O/C-4/1M-31/2015 (Pt-IV) Dated 2nd, August, 2015. Designed and developed by TCS Limited

Figure 7: Communication Address of the Applicant

The complete communication of the Applicant like his Country, State, District, Sub-division, Rural or Urban, Name of Block or Municipality or Corporation, Police Station, Post Office along with Pin Code is to be entered here.

If Municipality is selected under Urban area then Ward No. is also to be entered. If Corporation is selected under Urban area then both Borough and Ward No. must be entered.

2.7 Details of Business

The screenshot displays the 'Details of Business' form on the West Bengal e-District portal. The form is divided into two main sections: 'Details of Business' and 'Details of Owner(s) or Authorised Persons'.

Details of Business Section:

- Name of Firm or Company ***: Porel Eating House
- Category ***: Restaurants or Eating Houses or Sells
- Expected Date of Commencement of Business ***: 30/09/2021
- Rent or Annual Valuation of the Business Site (Rs) ***: 12000
- Annual Fee ***: 500
- Nature of Trade or Profession or Calling ***: SWEETMEAT SELLER/ SUPPLIER (I)
- Workshop Address**: Workshop Address
- Godown Address**: Godown Address
- License applied for (Years) ***: 1
- Application Fees(Rs) ***: 60
- License Valid Till ***: 2022-9-29
- Additional Information, if any**: Additional Information, if any
- Subcategory**: Please Select

Details of Owner(s) or Authorised Persons Section:

Type of Ownership *: Please Select

Name *: Name

Mobile No:

Email:

Address:

Sl. No.	Type of Ownership	Name	Mobile No.	Email	Address	Action

** In pursuant to Govt Notification No.976(MA/O)/C-4/1M-31/2015 (Pr-IV) Dated 2nd, August, 2021 of Urban Development & Mur. Designed and developed by TCS Limited

Figure 8: Details of Business

The user should enter the Details of Business here like the Name of Firm or Company, its Category of Business, need to select the Expected date of Commencement of Business, Rent or Annual valuation of the Business site, Annual Fees, Nature of Trade or Profession or Calling, Workshop Address, Godown Address and License applied for (Years).

Fields which are mandatory has been highlighted in asterisk (*) mark. Drop-down list has been incorporated wherever applicable.

2.8 Details of Owner(s) or Authorised Person

WEST BENGAL e-DISTRICT

Welcome Naresh Chandra Porel

Home Site Map View Status Downloads WBSIDC Pending Inbox User Profile Logout

Track Application | Payment Status | e-Commencement | Draft Application | e-Notice | Notice & Reports | A/C Stmtnt | Grievance Solution

Subcategory : Please Select

Details of Owner(s) or Authorised Persons

Type of Ownership *: Please Select Name *: Name Mobile No : Email : Address :

Sl. No.	Type of Ownership	Name	Mobile No	Email	Address	Action
1	Proprietor	Naresh Chandra Porel	9879952008	NA	NA	Delete Edit

I hereby declare that the above information is true to the best of my knowledge and belief

I Accept

Reset Save Draft Save & Next

** In pursuant to Govt Notification No.976/MA/O/C-4/1M-31/2015 (Pt-IV) Dated 2nd.August,2021 of Urban Development & Municipal Affairs Departm Designed and developed by TCS Limited

Figure 9: Property Tax and Details of Owner(s) or Authorised Person

The user needs to enter the details of owner or authorised person and 'Add' button is to be clicked thereafter.

The user has to click on the check box '**I Accept**' to provide declaration that the information provided in the application form is true to the best of his/ her knowledge and belief.

The User needs to click on **Save & Next** to proceed further with the Application process. The following screen appears.

2.9 Uploading of Supporting Documents

WEST BENGAL e-DISTRICT



Welcome Naresh Chandra Porel

Home | Site Map | View Status | Downloads | WBSIDC Pending Inbox | User Profile | Logout

Track Application | Payment Status | e-Commencement | Draft Application | e-Notice | Notice & Reports | A/C Stmt | Grievance Solution

Supporting Document Details for Issuance of Trade License (Certificate of Enlistment) in Municipal Areas

Issuance of Trade License (Certificate of Enlistment) in Municipal Areas

Document View	Supporting Document Type	Supporting Document Name	Upload File
	<p>Applicants Proof of Identity *</p> <p>File Type Supported: jpg jpeg png pdf</p> <p>Maximum File Size : 2.0 MB</p>	Voter Id	Modify
	<p>Proof of Occupancy *</p> <p>File Type Supported: jpg jpeg png pdf</p> <p>Maximum File Size : 2.0 MB</p>	For rent free premises > current consent letter	Modify

Mandatory Fields (*), Please upload the genuine and correct document only

[Save & Next](#)

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Figure 10: Uploading of Supporting Documents

The user can click on **Attach Supporting Document** in the previous page in order to upload or include the necessary supporting documents along with the application. Once the user selects the option the above screen is displayed.

All the mandatory documents are highlighted with the (*) asterisk symbol. The user needs to click on the **'Upload'** button and then select the necessary file to be uploaded and when all mandatory documents has been uploaded then click on **'Save & Next'**.

3 Final Application View and Final Submission

Once the uploading of all the necessary documents is complete and the user clicks on 'Save & Next' to proceed the following screen appears:

The screenshot shows the 'View Application Details for Issuance of Trade License (Certificate of Enlistment) in Municipal Areas' page. The page includes a navigation bar with links like Home, Site Map, View Status, Downloads, WBSIDC Pending Inbox, and User Profile. The main content area displays the following information:

View Application Details for Issuance of Trade License (Certificate of Enlistment) in Municipal Areas	
Application Number	134165
Applicant's Basic Information	
Name of the Applicant	Mr. Naresh Porel
Date of Application	30/09/2021
Date of Birth	21/09/1991
Age	30
Gender	Male
Mobile No	9679952004
E-mail	
Aadhaar Card No	
Address of business or establishment or trade	

Below the table is a 'Supporting Document List' section with two documents: 'Applicants Proof of Identity' and 'Proof of Occupancy'. At the bottom, there are buttons for 'Submit', 'Edit Basic Information', 'Edit Application', 'Edit Supporting Document', 'Print', and 'Cancel'. The footer contains the text: '** In pursuant to Govt Notificati' and 'Designed and developed by: TCS Limited'.

Figure 11: Final Application View

If everything is correct user needs to click on the 'Submit' button to submit the application finally.

On Clicking on the 'Submit' button, the application is submitted and the **AIN no.** is generated and displayed as shown below:

WEST BENGAL
e-DISTRICT

Welcome Naresh Chandra Porel

Home Site Map View Status Downloads WBSIDC Pending Inbox User Profile Logout

Track Application | Payment Status | e-Commencement | Draft Application | e-Notice | Notice & Reports | A/C Stmt | Grievance Solution

Application Acknowledgment

Dear Mr. Naresh Porel,
Thank you for using West Bengal e-District System.
Your application for Issuance of Trade License (Certificate of Enlistment) in Municipal Areas under Government of West Bengal has been successfully submitted.

Application Summary

AIN	: 0109882103000941
Name of the Applicant	: Mr. Naresh Porel
Date of the Application	: 30/09/2021
Address	: 28, Station Road, (245) Ward - 8, Police Station: Burdwan, Purba Bardhaman , West Bengal, India Pin Code: 712401

For any query please contact your nearest Kiosk operator or the following contact details:

Municipality : Burdwan,
Sub-Division : Burdwan Sadar(North),
District : Purba Bardhaman,
West Bengal, India

Print Finish Pay

** In pursuant to Govt Notification Designed and developed by TCS Limited

Figure 12: Generate AIN no.

The user should note down this 'AIN' for all future references.

Now if you want to pay for Trade License click on 'Pay,'. Otherwise if you want to pay later then click on 'Finish' button.

The user may opt to clear the payment of fees for **Trade License (Certificate of Enlistment)**. In that case user need to click on the '**Pay**' button and the following screen appears:

4 Payment of fees for Trade License (Certificate of Enlistment)

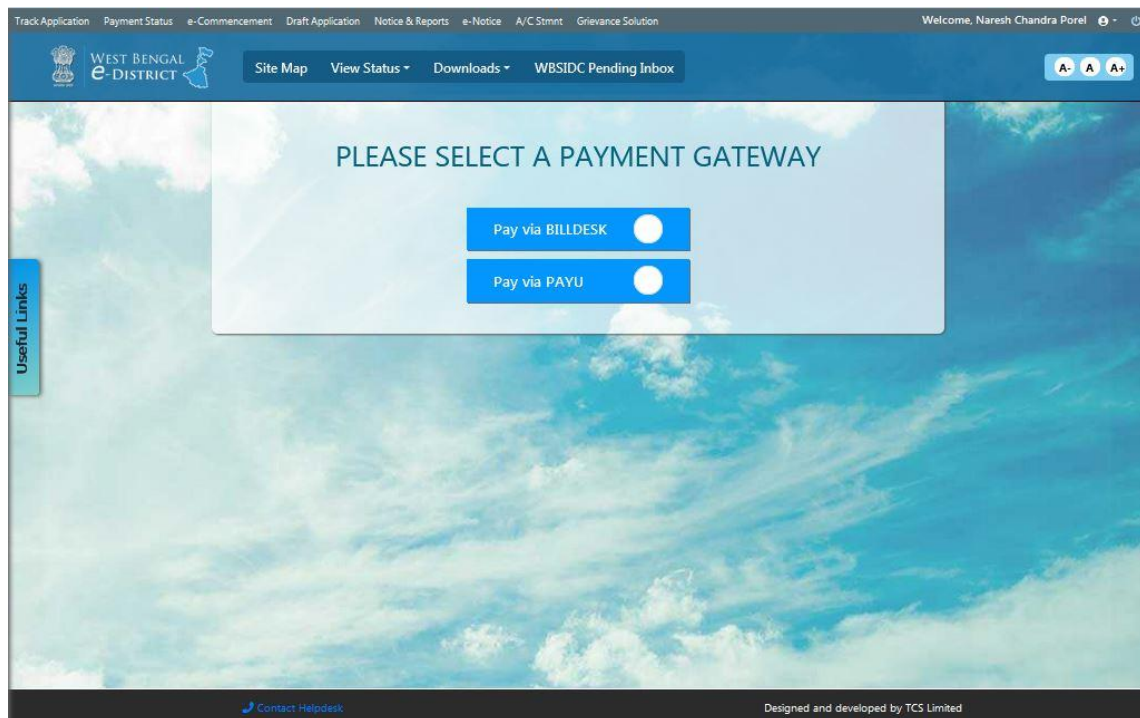


Figure 18: Payment Screen UD&MA eDistrict portal

Now, the option 'Billdesk' or 'PayU' is selected by the user for further processing.

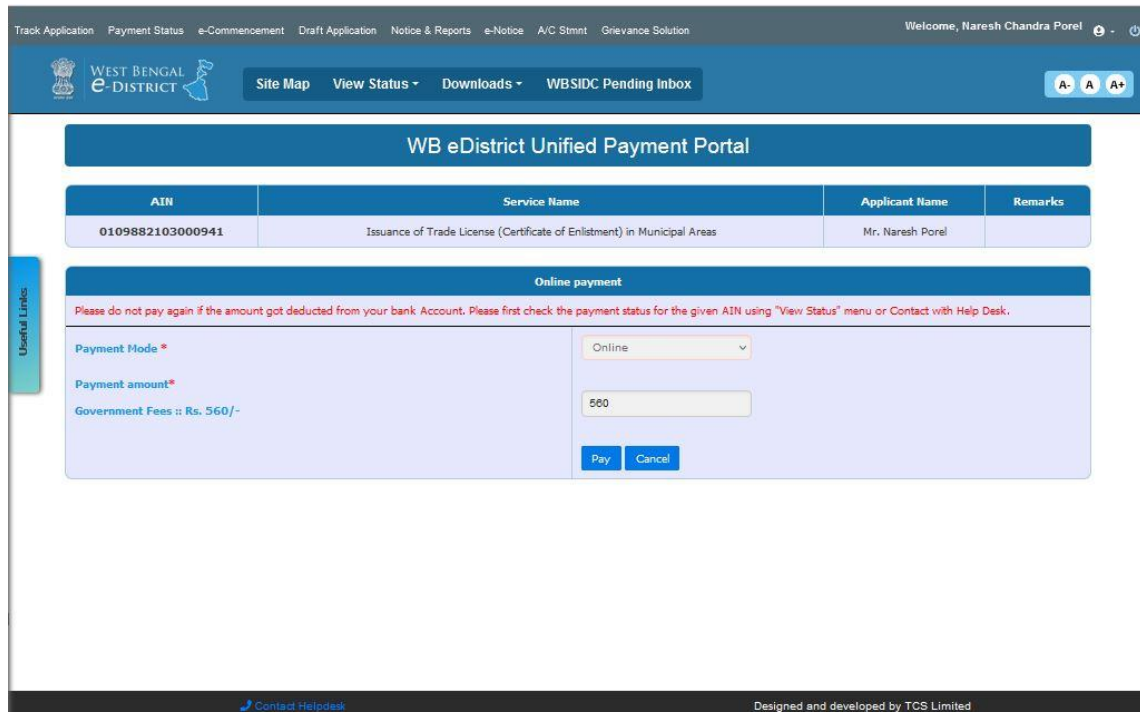


Figure 19: Payment Screen Online/Offline mode

In the Payment mode user needs to select the payment option like Credit Card/Debit Card or Net Banking. Then user then needs to select his/her Bank Name very carefully before proceeding further and providing confirmation thereafter.

PayU biz

THIS IS A TEST SERVER. PLEASE DO NOT USE YOUR LIVE CARD OR BANK ACCOUNT HERE !!

Amount: Rs. 560.00 Transaction ID: 0109882103000941760

Choose a payment method PAYU is now PayU biz

Credit Card

Debit Card

Card Type VISA

Card Number

Name on Card

CVV Number What is CVV number?

Expiry Date

Note: In the next step you will be redirected to your bank's website to verify yourself.

Pay Now

or Go back to

Note: Making Payment on PayU is 100% safe. Your transaction is processed through a secure https internet

Figure 20: Choose a payment method

AXIS SIMULATOR

PLEASE ENTER THE OTP

Page will expire in 26 sec

PAY **CANCEL**

Figure 21: Enter OTP

Transaction Acknowledgement

Name	Mr. Naresh Porel
Service	Issuance of Trade License (Certificate of Enlistment) in Municipal Areas
AIN	0109882103000941
Transaction ID	0109882103000941760
Gateway Reference No.	403993715524272413
Bank Reference No.	509090
Amount (INR)	560.0
Transaction Status	Success
Transaction Date & Time	2021-09-30 15:39:31
Payment Gateway	PayU

*UPDATION OF PAYMENT IS SUBJECT TO REALIZATION OF FUNDS FROM SERVICE PROVIDER/E

[» Finish](#) [Print](#)

Figure 13: Transaction Acknowledgement

Once payment of fees is successful for Trade License(Certificate of Enlistment) the Payment Acknowledgement slip is generated and the user has the option to Finish or Print the same as per his/her convenience.

5 Getting the Certificate for Issuance of Trade License (Certificate of Enlistment) in Municipal Areas

After clicking the finish button, track application page will open.

The screenshot displays the 'Track Application' page. At the top, there is a navigation bar with links like 'Track Application', 'Payment Status', 'e-Commencement', 'Draft Application', 'Notice & Reports', 'e-Notice', 'A/C Stmt', and 'Grievance Solution'. The user is logged in as 'Welcome, Naresh Chandra Porel'. Below the navigation bar, there are options for 'Site Map', 'View Status', 'Downloads', and 'WBSIDC Pending Inbox'. The main content area is titled 'Track Application' and features search filters for 'From Date' and 'To Date' (both in 'mm / dd / yyyy' format), a 'Search' button, a 'Reset' button, and a 'Search Input' field containing '0109882103000941'. Below the search filters is a table with the following data:

AIN	Registration No.	Service Name	Applicant Name	Application Date	Application Status	Downloads	View
0109882103000941		Issuance of Trade License (Certificate of Enlistment) in Municipal Areas	Mr. Naresh Porel	30/09/2021	Approved		

Below the table, a message states: 'Recent applications are shown in the list. Please search with AIN / Registration No. for specific results.' The footer includes 'Contact Helpdesk' and 'Designed and developed by TCS Limited'.

Figure 14: Track Application

Now to download the certificate, citizen needs to click on the download section.



Form -24 (Under Rule 82)		Certificate No. 0917P178210984
PERMANENT CERTIFICATE OF ENLISTMENT		
West Bengal Municipal Act, 1993 [See Section 118] (Duplicate to be filled up)		
Burdwan Municipality Burdwan Sadar(North), Purba Bardhaman		
<p>The Board of Councilors of Burdwan Municipality hereby grant unto Narech Chandra Porel, the proprietor of Porel Eating House, residing and / or carrying on or intending to carry on business at holding Premises No. 13, 28, Station Road In Ward No. 8 and exercising or intending to exercise the Profession, Trade or Callings of Restaurants or Eating Houses or Seller of Food Items, SWEETMEAT SELLER/ SUPPLIER (NON- A.C.) this Permanent Certificate of Enlistment under Section 118 of the West Bengal Municipal Act, 1993 and acknowledge to have received in consideration thereof, a total fee of ₹ 680/- (Rupees : Five Hundred Sixty) only.</p>		
<p>This Certificate of Enlistment will be in force until the 28th day of September, 2022 and to be produced at the time of renewal.</p>		
<p>Date of Issuance : 30-09-2021</p>		
		
<p>Burdwan Municipality SWEETMEAT SELLER/ SUPPLIER (NON- A.C.) 0917P178210984 30-09-2021 2022-9-29</p>		
<p>(Scan QR Code with QR Reader)</p>		
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Figure 15: Issuance of Trade License (Certificate of Enlistment) in Municipal Areas

6 System Set-up

6.1 System Start up Parameters

NA

6.2 Master File Set-up

NA

6.3 Business Rules

As per the SRS

6.4 Print Set-up

NA

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